Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**K.L.E SOCIETY'S SHRI MRITYUNJAYA COLLEGE OF ARTS AND COMMERCE , DHARWAD**
Name of the head of the Institution	**Prof. V.V. Patil**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08362442447**
Mobile no.	**9902670572**
Registered Email	**smcollegedharwad@gmail.com**
Alternate Email	**anuradha.patil03@gmail.com**
Address	**Durgadevi Temple Road, Dharwad**
City/Town	**Dharwad**
State/UT	**Karnataka**
Pincode	**580008**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr(Smt). Anuradha M.P**
Phone no/Alternate Phone no.	**08362442447**
Mobile no.	**9448510605**
Registered Email	**smcollegedharwad@gmail.com**
Alternate Email	**anuradha.patil03@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.smcollegedharwad.org/iqac4.php

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	http://www.smcollegedharwad.org/Cal_Events_2018_19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.68**	**2009**	**31-Dec-2009**	**30-Dec-2014**
3	**B+**	**2.70**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

28-May-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Induction Programme for Freshers	12-Jul-2018 1	367
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept. of Political Science	0	National Human Rights Commission, New Delhi.	2019 1	45837
Women Empowerment Cell	0	Women & Child Development Dept.,(Govt. of Karnataka) Dharwad	2019 1	8000
Dept. of History	0	Dept. of Archive, Govt. of Karnataka	2019 1	20000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**73837**
Year	**2019**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Motivating Rural Students in the nearby villages to take up higher education. 2. Organizing several needbased certificate courses. 3. Organizing sports meet for "Children with Special Needs" and promoting sports activity among the students 4. Increasing Women centric activities to promote Gender Equality and Felicitating Women Achievers. 5. Supporting and encouraging Giving tendency among students through "Daan Utsav" and "Blood Donation Camps".

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Inculcating the suggestions of the stakeholders in the plan of action	The suggestions included resulted in quality improvement.
To conduct Remedial classes for slow learners.	It resulted in improvement of their performance.
To concentrate on the over all development of the students by mentors.	Personal contact with the students was enhanced and resulting in their development.
Increasing ICT Usage	The mode of Teaching and learning improved and students were exposed to wider range of knowledge.
To train students in various skills by organizing various certificate courses.	It achieved skill improvement
Encouraging and supporting students for sports activities	Sports achievements increased and the number of sportsmen also increased resulting in good health and healthy mind. As a result Ten students became University Blues
Organizing human values enrichment special lectures and extension activities	The students were exposed to the needs of the society and were enabled to serve the mankind.
Organizing Gender Equity Programms	This empowered the Girl Students in various aspects and prepared them to build their confidence.
Organizing Eco-friendly activities	These activities resulted in Green and Clean campus. Awareness was created to minimize water wastage and conserve water resources and also to minimize the usage of plastic.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC of the institution	28-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**28-Aug-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**23-Dec-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Management information system is operative in the institution. The MIS pervades the following areas of institutional tasks. I. Admission Process and notifications to various stake holders of the college II. Accounting Software(Tally) III. Library Management Software I. Admission Process and notifications to various stake holders of the college The software used for admission process and its documentation is "Theorem Technologies". It consists of the following features: 1. Admission: It includes a. Admission challan b. Paid challan (month wise) c. Paid challan students details d. Issue challan e. Issue challan details f. Cancel admission g. Cancel challan 2. Student Information System: It includes: a) Edit degree admission details b) Assigns Roll numbers and Division c) Student Academics Details 3. Communicate: It includes a. SMS to students b. Students Email c. Staff SMS 4. Certificates: It includes a. Degree students Leaving Certificates 5.Admin: It includes a. Faculty list b. Subjects and Subject Combinations 6. Reports: It includes a. Admission annexure (01 to 09) b. Fee Reports c. Aided/ Unaided wise count d. Students information according to selected fields e. General Register for Transfer Certificate(TC) f. Paid/ Unpaid students fees details g. Subject wise students information h. Students Document details i. Admission form details 7.Degree Examination: It**

| | includes a. Add Degree Test b. Marks Entry c. Degree Examination Reports II. Accounting Software: The Accounting Software used is "Tally" which consist of the following features: • Daily Accounting Entry • Cheque printing • Monthly Bank Reconciliation work • Day Book Printing • Ledgers printing • Bank Account printing • Cheque Register printing • Profit Loss Account Printing • Balance Sheet Printing • Trail Balance Printing • Receipt Payment Printing III. Library Management Software: "e Lib" is the Library Management Software used for library functioning maintenance. It consists of the following features. i) It has Multi user and Multilingual facility ii) It has inbuilt bar code generation facility. iii) It has Thermal printer integration facility. iv) Books acquisitions facility v) Periodicals and journals subscription facility vi) Staff Verification software . vii) Reservation and circulation accounting. viii) Membership entry facility ix) Identity card generation software. x) OPAC online public access catalogue Kiosk Application. xi) Reports software which consists of Graphical, Diagrammatic representation and statistical analysis. xii) Listing reports, MIS, maintaining ledgers and others. The Library has Nlist facility. Through the Nlist we have subscribed INFLIBNETS. Through Nlist programme students and staff can access 6,000 E Journals and 31, 35, 000 E Book using login ID and password provided by the Nlist team. It is an initiative of MHRD under NMEICT now funded by UGC as college component under "E Shodh Sindhu consortium" . Information about 24x7 online digital library service (www.klessmcdweblibrary.in) It provides ENEWS paper, EMagazine, EMaps, EDictionary, Govt. Scholarship Details, all Competitive Examination Details and coaching, Online Academic facility such as UG PG related audio, video education, subject wise dictionary, educational blogs, personality development facilities such as soft skills, spoken English classes management skills, resume building, learn basic computer skills, interview skills (www.klessmcdweblibrary.in). | |

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Intuition has the effective mechanism for well planned curriculum delivery and documentation. At the beginning of an academic year the departmental meetings are held in which the topics in the syllabus are distributed to the teachers. Number of classes per each topic is decided according to the syllabus. The workload is distributed to the teachers in the respective subjects. The Time Table is prepared and approved by the head of the institution. The Departmental heads prepare the teaching plan as per the notification of Karnatak University, Dharwad. The following various classroom teaching methods are used for the effective delivery of the curriculum such as: • Chalk and talk method • Interactive method • Group discussion among the students • Seminar by students i.e., related to curriculum • ICT enabled teaching learning method • Experiential learning through field work, survey, industrial visits and project work etc. At the beginning of each academic session college prepares the calendar of events. The calendar of events is prepared as per the University notifications. The calendar of events consists of Internal Examinations, Co-curricular activities, extra curricular activities and extension activities. The orientation programme is organized every year for newly admitted first year students to make them aware of academic, support services available in the college and the mechanism for curriculum delivery. The students are made aware of the code of conduct, human values to be followed by the students. Bridge courses are conducted stream wise for freshers to impart skills needed for Degree Education. Remedial classes are conducted for slow learners to stream line the regular studies. Advance learners are encouraged to participate in seminars / workshops in and out of the college and are guided for extra learning. Study visits, Field visits, industrial visits are organized to ensure effective implementation of the prescribed curriculum. The performance of the students is reviewed periodically. Student Satisfactory Survey is conducted and analysed by IQAC to improve the teaching and learning process. Parents meet are organized to discuss the performance and to procure suggestions and feedback on the curriculum. For the welfare of our students Alumni meet is also regularly conducted to discuss and motivate the members to take part in institutional reformative and student support activities. Alumni also provide feed back on curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Yoga and Meditation		21/06/2018	20	Enables to be yoga teacher	Acquires Health Maintenance and Stress Management
English Language improvement programme		15/07/2018	50	To face competitive exams	Enhances com munication skills and improves English Language

Basic Mathematics	06/08/2018	35	To face competitive exams	Aptitude skill development
Best out of waste	28/12/2018	20	Opportunity to work from home	Enhances creativity and reduces environment waste
Ranga Tarabeti(Theatre Event)	01/01/2019	12	Awareness on Burning Problems by demonstrating to Public	Entrepreneur skills
Beautician Course	12/01/2019	13	Opportunity to work from home	Develops Self confidence and self esteem
Banking and Bank assurance	06/02/2019	40	Exposure to Banking Sector	Information regarding Banking Avenues
Career Oriented Competitive exams	21/03/2019	40	To face competitive exams	Aptitude skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Commerce	12/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Commerce	12/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	358	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga and Meditation	21/06/2018	36
Best out of waste	28/12/2018	25
Beautician Course	12/01/2019	30
Ranga Tarabeti (Theatre	01/01/2019	30

	Event)		

1.3.2 – Field Projects / Internships under taken during the year			

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	MHRD Field Project (SwachataAbhiyan)	80
BCom	Socio Economic survey	26
BA	Open Defecation Free	20

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is filled by both UG and PG stake holders namely students, teachers, Local Governing Body members who represent employers, Alumni and parents. Feedback is collected on curriculum and the various aspects of implementation of the curriculum. As and when the curriculum is revised, workshops are conducted at the University Level in college teachers' forums, specifically for various subjects in which our college teachers are actively involved. Workshops are also organized to discuss Question Paper Blue Prints at University teachers' forums which are sometimes conducted and sponsored by the Institution. In the workshops the teachers discuss the validity of the syllabus and suggest any recommendations that are to be included or excluded to the syllabus. The same is carried forward to the BOS of the University. The Local Governing Body members who represent the employers go through the syllabus whenever it is revised and any suggestions for the improvement of the curriculum are carried forward to the BOS for inclusions after verifications. Feed back is collected by the students on the adequacy and aptness of the syllabus and the teacher's quality of teaching by collecting appropriate sample and the collected data is analyzed. If there are any shortcomings/ lacunae, the head of the institution discusses them with the concerned staff and informs suggestions. The resolutions if any are carried forward to the |Board of Studies of the University. Feed back is collected from the parents during parents meet where in the parents are informed about the curriculum and the activities of the semesters. They are also informed about the performance of their wards and the parents / guardians' suggestions are considered for future development and further action. The feed back on curriculum is also collected from the Alumni in the Alumni meet and suggestions given by the Alumni are considered for the improvement of the mode of delivery of the curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	169	169
BCom	Commerce	200	198	198
MCom	Commerce	40	47	40
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	679	40	20	2	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	22	243	6	1	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a well defined mentoring system as it is our predefined mission to improve the quality of the students from what they were at the input level to the output level, from all angles and to derive the best out of them. At the initial level, for the newly admitted students, Induction programme is organized where in the quality, interest, efficiency and goals of the freshers is analyzed. All the teaching faculty members who act as mentors are entrusted with a group of students. The number of students allotted to each mentor depends upon the admitted strength of the students total number of the mentors. For the academic year 201819, on an average 30 students were allotted to each mentor. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc, are initially collected by the mentors through the data base format provided by the IQAC. Subsequently, the mentors monitor attendance and performance of their mentees. The mentors use both formal and informal means of mentoring. The mentor system is a mechanism to boost inclusiveness, gender sensitivity and social responsibility of the students. The mentor maintains a personal contact with his team of mentees become aware of their strengths weaknesses. He/she listens to their problems helps them and gives suggestion to solve their problems. He/she motivates the students for giving a better performance and his/her overall Personality Development. The common problems are discussed among the mentors they work together in that direction to solve students' problems.The overall problems and opinions of the students are brought to the notice of the parents in the parents meet as and when needed. The mentors keep a record of the academic progress of the mentees.The sports students are mentored by the sports committee consisting of physical director and some senior staff members.SpecialLectures,Workshops and Orientation programmes are organized time to time to educate the students on several social psychological issues. The performance of the students is monitored by mentors and all possible efforts are made by the mentors to support for the healthy growth of their wards. The biggest challenge of the mentoring system is 1. to identify and address the problems faced by the slow learners, 2. to encourage advance learners, 3. to prepare students for the competitive world 4. to decrease the studentdropout rates.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
719	22	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	9	6	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	18 A	odd/even semester	15/10/2018	27/01/2019
BCom	18 K	odd/even semester	15/10/2018	30/07/2019
MCom	18 C	odd/even semester	08/12/2018	24/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution maintains a systematic continuous Internal Evaluation Methodology at various levels. • The newly admitted first year students are observed and evaluated during the Induction Programme organised at the commencement of the academic year. • During class room teaching, the students perceiving capacity is observed by the teachers. The teaching methodology is adopted in accordance with the level of the students in the beginning and gradually rapport is built between the teacher and the taught. The poor performers extraordinary meritorious students are identified and are paid special attention. • Multiple evaluation processes such as presentations at seminars, group discussions, class interactions etc are employed by the faculty members at periodic intervals to help the students in a comprehensive manner . • The institution conducts two internal tests per semester each of 20 marks, which are carried forward as Internal assessment marks for semester end results. • The internal test question papers are setup in the light of university question paper blue print. The first Internal test is conducted 8 weeks after the commencement of the semester and the second Internal 4 weeks after the first Internal test. • The model answer for the Internal Assessment question papers are discussed in regular classes enabling the students to

understand and correct their mistakes. • The internal marks are displayed on the notice board for students information.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As our institution is affiliated to Karnatak University, Dharwad, the college follows the University's Calendar of Events regarding conduct of examination. The faculties attend examination related work and evaluation work as per University's instructions. Accordingly, the Semester examinations are conducted. The academic calendar schedules are followed for the commencement and the closure of the Semester Examinations. As per the guidelines of the university the first Internal Assessment test is conducted after the eight weeks from the reopening of the college and second test after the four weeks from the first test. The Internal marks of the 2 Internal Assessment Test are the averages of both the Internal Tests. Weightage is given to quality of assignments and attendance in the IA marks. Internal Marks with a maximum of 20 marks will be submitted by the institution within the stipulated time to the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.smcollegedharwad.org/pgm_outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
18 A	BA	Arts	34	31	91.17
18 K	BCom	Commerce	98	89	90.81
18 C	MCom	Commerce	38	37	97.30
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.smcollegedharwad.org/stud_survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

No Data Entered/Not Applicable !!!				

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Entrepreneurial Skill Develop ment	CEDOK RAPID	Kusum Mehandi	Selfemployed	24/02/2019
2	Entrepreneurial Skill Develop ment	Swati Food Industry	Ruchi Kitchen Products	Selfemployed	12/03/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	00	0	00
International	00	0	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	13	8	2
Presented papers	1	3	1	0
Resource persons	0	0	2	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	KIMS, Hitaishi Foundation, Hubli	8	32
Daanotsav	Deshpande Foundation, Hubli	6	50
Yuva Saptaha Jaatha	NSS UNIT	6	225
Sports Meet for Special Children	Mamata School, Dharwad Rotary Club	30	50
Awareness Program on Road Safety Traffic Rules	Rotary Club	5	200
Entrepreneurship skill development programme	Centre for Entrepreneurship Development Of Karnataka(CEDOK)	6	100
84th Akila Bharat Kannada Sahitya Sammelana	Kannada Sahitya Parishad	30	200
Road Safety Awareness Programmes	Rotary Club and Orthopaedic association RTO	6	180
Promotion and Protection of Human Rights	National Human Rights Commission, New Delhi Sponsored	25	160
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
84thAkhil Bharat Kannada Sahitya Sammelana	Best Volunteer(Cash Prize)	D C Office, Dharwad	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SwachchataPakwad	NSS UNIT	Cleaning of campus, Conservation of Soil, Importance of girl child education, tree plantation Antitobacco campaign	4	80
Blood Donation Camp	KIMS, Hitaishi Foundation	"Blood Donation"	8	32
Daan Utsav	Deshpande Foundation,Hubli	"Joy of giving"	6	50
84th Akhil Bharat Kannada Sahitya Sammelana	Kannada Sahitya Parishad, Hubli	Volunteering	30	125
Sports for Special Children	Mamata School, Dharwad	"Special Sports Meet" for Special children of Mamata School	30	50
International Women's Day	Women Child Development Department, Dharwad SelfHelp Groups	Various competitions conducted for girl students SHGs	8	50
Voting Awareness	Department of Political Science	(Women) for creating voting awareness	5	50
Aids awareness and Drug addiction preventive measures	NSS Unit	Documentary film viewing	4	180

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Special Lecture	Students	Centre For Multidisciplinery Research	1
Faculty Exchange	Teacher	Institution	3
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Training for competitive exams jobs	Gurukul Foundation,Bengaluru	02/02/2019	18/02/2019	35 students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
HITAISHI, NGO,Hubli	09/07/2018	Blood Donation Camp	40
Durgadevi Temple, Dharwad	09/07/2018	NSS Activities, Swacha Bharat Abhiyan, Maintaining cleanliness in around the temple	50
Mamata School, Dharwad	09/07/2018	Sports meet for children with special needs.	50
RAPID,NGO, Dharwad	09/07/2018	Best out of waste	20
KIMS, Govt. Hubli	09/07/2018	Blood Donation Camp	32
CMDR, Dharwad	09/07/2018	Special lecture on finance	120
Murughamath, Dharwad.	09/07/2018	Hostel facility for students. Donation to Math from the Institution for Hostel.	50
Chamber of Commerce	09/07/2018	Creating awareness on proper usage of Finance	50
District Govt. Hospital, Dharwad	09/07/2018	Distribution of fruits to patients maintenance of	100

		cleanliness in and around the hospital	
SCOPE (Society for Community Participation and Empowerment), NGO, Dharwad.	09/07/2018	Community Oriented Programmes	75

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
32	3190750

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ELib	Fully	16.2	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24135	2300937	511	75464	24646	2376401
Reference Books	6310	657618	223	43524	6533	701142
CD & Video	95	20592	0	0	95	20592
Journals	5	9264	0	0	5	9264

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	75	2	20	7	3	1	3	512	0
Added	20	1	84	1	1	0	2	0	0
Total	95	3	104	8	4	1	5	512	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

512 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
225000	957096	800000	1643838

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College since its inception has an academic ambience having adequate, need based Physical infrastructure. The Physical Academic facilities have regularly attracted the students from North Karnataka. The Management has continuously supported in providing addition of infrastructure and also ensures the maintenance of campus facilities. The management has appointed Site Engineer to look after the timely maintenance of Civil Work Electrical work of the college. Besides this, the services of the Laboratory and Sports Equipments are outsourced to local engineers or to the respective company service engineers if necessary. To manage all the campus facilities for a robust, efficient, effective and smooth day to day proceeding of the college activities and the maintenance of buildings, class rooms Laboratories, the management has an estate committee. It comprises of residential engineer, site engineer, and technical staff who watch over the maintenance of the building other campus facilities. The college makes optimal utilization of physical infrastructure

for addition of New courses thereby ensuring the academic excellence. A planned calendar of events for the following is prepared for the optimal utilization. Class Rooms, Computer Labs Rotation sharing of classes for all the subjects, certificates valueadded courses. Inter department activities, competitive exam on Sunday, Seminar Hall, Guest Lectures, Awareness Programs, Staff Stake holders meeting, Women empowerment activities, extracurricular activities, Annual Day, Alumni Day, National Day Celebration, National State Level Seminars Workshops, GYMKHANA ACTIVITIES: We have well furnished Multigym Indoor Sports for students staff purpose. We have provided outdoor game facilities like, Basket Ball court, KhoKho, Volley Ball, Kabaddi etc. CANTEEN FOR STUDENTS STAFF: Also we have provided Canteen Facility with Good Hygienic Food for students Staff at reasonable rates. SEPARATE REST ROOM FOR BOYS GIRLS There are 2 Separate Common Toilets for Girls 2 Separate Common Toilets for Boys. COMPUTER LAB: It is made available for usage of students staff for their academic purpose. KNOWLEDGE CENTRE: The central Library facility having more than 31000 Books, 7Journals, 28 Magazines 8 News Papers. We have provided access to ebooks eJournals through online portals of INFLIBNETS NList Programme. We have provided 24x7 Online Digital Library Services. (www.klessmcdweblibrary.in). On an average 3 Books of University Prescribed Syllabus Books are issued to students each semester. In addition to this one General Book -other than text book will be issued for 1 week to interested students. Librarian conducts the Book Talk Programme every year to students.

https://www.smcollegedharwad.org/pro_pol.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship instituted by Alumni	84	75000
Financial Support from Other Sources			
a) National	1.Vidyashree Scholarship Govt of Karnataka	411	1546440
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	21/03/2019	40	Gurukul Career Academy, Dharwad
Remedial coaching	08/09/2019	70	Department of English
Bridge courses	18/06/2018	200	Department of English
Yoga and Meditation	21/06/2018	36	BHARAT VIKAS PARISHATH DHARWAD
Personal	11/08/2018	80	Councellors

Counselling			
Mentoring	01/08/2018	719	All the Faculty members

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Certificate Course on Basic Mathematics	35	35	0	0
2018	Certificate Course on English language improvement programe	120	45	0	0
2019	Certificate Course on Banking Bank Assurance	42	41	0	0
2019	Certificate Course on Career Oriented Competitive exams	40	38	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
8	268	238	3	19	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	52	B.Com	Commerce	PG	M.Com
2019	9	B.A.	Arts	PG	M.A./LLB/BED

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
19	Institution Level	400

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Various Committees under the vigilance of IQAC Coordinator President and Vice Presidents, function in Coordination with various committee convenersand student representatives. Student representatives are selected on merit basis from various classes at the beginning of the academic year and various port folios are allotted to student representatives on the bases of their capacities and Interest. ¬ Various activities are planned and the calendar of events of the for the academic year is structured and scheduled at the beginning. The activities are organized in the light of strengthening of students' capacities toshoulder social responsibilities, to inculcate sound mind and sound body. The various number of Seminars, Workshops, Training Programmed to be organized on need basis are decided and maximum efforts are made to procure aid from Government and NonGovernment funding organization. Once the permission for financial assistance is granted from GO/NGO the entire plan of the activity is chalkedin the meeting of all the committee members and the plan of action is implemented by distributing the work through the various committee. Eminent resource persons experts in view of the current objective are contacted and invited to address the stakeholders. All measures are taken to conduct the Programme / Event successful.To know the effectiveness of the programme feedback is collected from the beneficiaries and analyzed. The shortcomings if any in organizing the events are taken care of in the fourth coming events. The students are motivated and encouraged to make the maximum utilization of the events/ programme organized without hampering their routine studies as for as possible. Under the student's council the activities of NSS, NCC, YRCU, Women Empowerment Cell, Literary Association, Career Guidance Cell, Planning Forum,

Social Science Association, Eco Club activities are coordinated by the students' representation along with faculty coordinators. The sports activities are conducted regularly in the College. It encourages the students to take part in different games, such as Cricket, Basket Ball, Throw Ball, Volley Ball, Gymnastic, Mall Kamba as well as Athletics Yoga and Meditation etc. The students who secures the First and Second places are encouraged to take part in University and Inter University Level Competitions. With the efforts of the Gymkhana the number of Sportsmenare showing exponential in the year.The student representatives are also given opportunities to associate with administrative bodies like IQAC, Research Committee, Anti ragging, Grievance Redressal Cell, Literary Association etc. Students gain knowledge, express their ideas, develop the leadership qualities and other values which generate responsibilities among the students towards institute, Society, and Nation. It will transform a student into productive citizens. Students union provides a platform for the students to raise their demands, grievances, requirements to the College or Management through their representatives. Students representation and participation in academic committees enhances skills like introducing guests, anchoring, participating in debates, organizing functions etc. The student council members also play an important role in maintaining the code of conduct of the College and reporting any disciplinary issues to the committee members. Students also assist in organizing department seminars, conferences, workshops and sports.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the College has registered Alumni Association. It was formed in 2003.It consists UG and PG Graduates of the Institution as its members. On payment of Annual Membership fee of Rs.100/ or Life Membership fee of Rs.1000/. Any student who pays the annual membership fee of Rs.100/ during his or her study in the institution can be considered as Alumni of the Institution after passing out from the Institution. The administration of the Association has an Executive Committee consisting of Honorary President, President, Vice President, Secretary, Joint Secretary, Treasurer, members. The members of the Executive Committee shall be elected by the members of the association including life members at the General Body Meeting. They shall hold Office for the period of 3 yearsfor the development of Alumni Association.A Committee once elected shall continue to hold Office still a new committee assumes charge. The Executive Committee shall have the power to expel a member for disregard the association rules or misconduct. Alumni Association Meetings takes place twice in a year. Alumni share their professional guidance, suggest in curriculum designs and contribute financially ,academically for the over all the progress of the alma mater. General Body Meetings: The General Body Meetings shall be held once in a year: • To elect the Executive Committee. • To approve the accounts and audited statement of Accounts. • To deliberate the annual report of the Association. The funds of the Association shall be deposited in the Nationalized Bank in the name of Association.It shall be operated by The HonoraryPresident, Vice President and Secretary of the association are authorized to operate the bank account. The Accountant of the College shall keep an account of the Funds of the Association. He /She shall maintain an account of all income and expenditure of the Funds of the Association. Money received as Membership Fees, Donations shall constitute the income of the Association. The Accounts of the Association shall be audited by the Certified Auditor. The Executive Committee shall at least once a year submit the Accounts together with a General Statement of the same. The Executive Committee shall examine all the financial matters of the association. Duties and Responsibilities of the Executive Committee: • The activities of the

Association shall be managed by the Executive Committee. • The Accountant shall collect the fees, donations, sponsored funds etc. from Members. • The Accountant/ C.A. shall prepare and submit Annual Balance Sheets and Audited Accounts. Activities of the Alumni Association: • Eminent Alumni act as Resource person in the Seminars, Workshops, Orientation Programmes, Special Lecturers. • The Alumni contribute funds for the Welfare of the students and institution.

5.4.2 – No. of enrolled Alumni:

915

5.4.3 – Alumni contribution during the year (in Rupees) :

75000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The entire institution functions with certain centralized and some decentralized decision making system. There are two streams of operative systems in which the college functioning is decentralized. It enhances capacity and participative mechanism through proper representation of staff and students. The decentralized activity fetches innovative ideas, builds the relationships among students, teachers and society. These act, bridge the gap between them, enrich their psychological factor, building their overall personality. There are two main streams of decentralized activities. The first headed by Board of Management, consists of Local Governing Body, Head of the Institution, IQAC and various cells Coordinators under it, namely Student Council, Career Guidance Cell, Grievance Reddressal Cell, NSS, YRCU and Scouts and Guides units, ECO Club, Administrative wing, Library and learning resources and Examination Committee etc. The Second stream also headed by Board of Management consists of Local Governing Body, Head of Institution, IQAC, College Union and Gymkhana which consists of various associations and forums. The President, Vice President, conveners and student representatives are jointly responsible for its functioning. The College provides an adequate financial assistance in association with GOs, NGOs. The various committees associations conduct extension activities, Placement drives, Sports meet, Cultural activities and fests. The student council is involved in conducting all the activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our institution is affiliated to Karnataka University Dharwad and College adheres to the University designed Curriculum. The University appoints the Board of Studies (BOS)

	members which consists of senior faculty members of the affiliated Colleges and the senior faculty members of the post Graduate Departments of the University. The Staff of the Institution tries to impart the Curriculum to the students according to Teaching plan of each Department. Whenever the revised syllabus is framed, need based workshops are organized by the University/College Level.Whenever needed they suggest necessary improvements in the syllabus. (Workshop held on: 01/01/2019).
Teaching and Learning	At the beginning of each Semester, Heads of the departments conduct meetings regarding the distribution of time table, distribution of syllabus and preparation of Teaching Plans. It also undertakes initiation to conduct and Organize National Level and State Level Workshops/ Special Lectures/ Seminars/ conferences. For the purpose of effective teaching innovative teaching methods such as ICT usage, group discussion and encourages students for selfstudy, interactive sessions in the class rooms, Role play Method, Case study Analysis Method, Problem Solving Sessions, Quiz, Toppers as teachers etc. are adopted. Awareness regarding the institutional facilities for learning are informed during Induction Programme.
Examination and Evaluation	In the beginning of Academic Year, the students are communicated about the Examination and the method of Evaluation Process. The Semester Examinations are conducted by the University and the Two Internal Tests are conducted by the Examination Committee of the Institution. The Examination Committee prepares Examination Schedule in all subjects according to KUD Academic Calendar of Events. The Internal Marks with a maximum mark of 20, is allotted in each subject on the basis of Internal Test performance, Assignments, and Attendance and it is carried forward to the final Semester Results. The IA marks in the respective subjects are displayed on the students Notice Board.
Research and Development	The institution's research cell find out the funds andsupport extended by the NAAC, UGC and other funding agencies for organizing Seminars,

	Conferences, Workshops for students as well as staff with the support of the management. The Cell invites Trainees, Eminent Resource Persons to enlighten students/ staff about various current eventsat suitable intervals The College provides duty leave, registration fees, and travelling allowance for the faculty members. This develops interaction among the likeminded thinkers, enhances Research Culture and promotes students' interest in Social Activities. Institution maintains MOU's with GO's, NGO's, Industries and Research Bodies.
Library, ICT and Physical Infrastructure / Instrumentation	Our Institution has a robust infrastructure with 14class rooms, Auditoriums, Gymkhana hall, Play ground, library, 3 Computer labs, Rest rooms and MOU with Shri Murughamath for hostel facility.There are large class rooms,auditorium, Multigym, Indoor Sportsoutdoor games facilities. ACanteen with Good Hygienic Food at reasonable rates is provided. There are Separate Common Toilets 2 for Girls 2 for Boys. The central Library has 24x7 online digital library, with good number of books, Journals and magazines, access to elearning through online portals of INFLIBNETS NList Programme. The Institution ensures the maintenance of campus facilities.
Human Resource Management	It consists of Teaching Staff, Administrative Staff, Menial Staff, Students and Alumni. The teaching staff consists of permanent UGC salaried staff and management paid temporary staff. The staff work for a minimum of 7 hours daily. Their attendance and time tracking is done through biometric machine and muster roll signature system. The staff are permitted to apply for leave to Government and Management norms. The teaching staff along with the teaching, various responsibilities are assigned in accordance with their capacities. and interests. Time to time Human Resource system is supervised, screened and analyzed by the principal and the management.
Industry Interaction / Collaboration	Institution has MOU's with industries such as Centre for Multidisciplinary Research Centre, CEDOC, KIMs. The institution conducts training programme on entrepreneur skills development

	students projects. Industrial visits are organized. During this academic year the Industrial visit to KMF, Pepsi, Cocacola Industries were organized. CEDOC conducted training programme on Entrepreneurship skills development program in collaboration with CEDOC was conducted.Eminent members from industries are invited as resource persons in the training programmes. Students prepared research projects which exposed them to research activity.
Admission of Students	In the month of May Admission Committee consisting of Principal, few teachers and Non teaching staff is formed according to Guidelines of the Board of Management to take up the admission process. The admission Committee consisting of teaching and nonteaching staff of the institution carries out the Admission Process. The Admission Process starts with the publicity of College, Courses, facilities available in the college and that will be communicated through College Website, Brochures, Pamphlets, Banners, Notice Board of the Institution and providing prospectus. E softwares are used in the process. The admission process is monitored by the admission committee and it maintains transparency in all stages of Admission Process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	The examinations are conducted as per university schedule and after the examination, internal Assessment . Assignment marks are communicated to the University through the e governance.
Planning and Development	Effective leadership is a key, not only to achieve the vision, mission and goals of the institutions but also in building the organizational structure through the decision making process. The leadership provides clear vision, mission of the institution. The planning and development activities are formulated through the decision making process. There is a systemetic mechanism of egovernance is operated in respect of planning and developmental activities of the institution. The college information about the admission facilities which are available in the

	institution, academic calendar and information about the examination are managed through the egovernance. The internal and external financial audits are important key instruments to maintain the transparency in administration. The internal audits regularly carried out by the internal agency appointed by the management. The external audit is carried out by auditor, Govt. of Karnataka.Academic and administrative audits are carried out by the management. After the academic audit .the outcomes are discussed and adequate measures will be suggested for the improvement of the institution.
Administration	The entire system of administration headed by the Board of Management is carried out by the Principal, the Head of the Institution and is monitored by the Local Governing Body. The Institution has to face regular academic and administrative audit by government University and management. The Principal has a system consisting of 32 CC TV Cameras to aid vigilance activity and to carry out administration smoothly.
Finance and Accounts	The institution has well established procedures for maintaining of financial transactions and it has developed strategies for mobilizing financial resources and ensures transparency in finance of institution. All the financial transactions of institution are subjected to internal and external audit. All the financial transactions of the institution are made through the e – governance, such as salary of staff , free ships , scholarships and payment are made through e governance .
Student Admission and Support	The admissions of students are made through the online payment to Banks and students are supported by giving fee concessions to the achievers at state level, national level , sports players .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018	Dr.(Smt) M.P. Anuradha	One day state level workshop NAAC -New Approach to IQAC	SK Arts and HSK Science Institute Hubli	250
2018	Smt. S.S. Sangolli	One day state level workshop NAAC -New Approach to IQAC	SK Arts and HSK Science Institute Hubli	250
2019	Dr.(Smt) N.C. Patil	National Level Conference	Indian Economic Association(IEA) Vellore	2000
2019	Miss. S.A. Kongi	3rd National Teachers Congress	National Teachers Congress, Puna	2000
2019	Smt. A.D. Nidavani	NAAC sponsored National Level Workshop	J.T. College, Gadag	300
2019	Smt. S.S. Sangolli	NAAC sponsored National Level Workshop	J.T. College, Gadag	300
2019	Shri. R.C. Umarani	National Conference	IEMS B-School, Hubli	300
[View File]()				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
[View File]()						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	15	2	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Health Centre in the College premises, Staff Club, ESI and PF and Health care facility by management	Health Centre in the College Premises, Staff Club and ESI and PF.	Fee concession and felicitation to achievers, Medical Facility, Diet and Incentives for sports men scholarships, Freeships, books and endowment cash prizes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Total fund collected for the Academic Year from students' fees is utilized meticulously for the developmental activities and providing facilities for educating students. The Budget allotment for various sectors is made at the beginning of the academic year on need basis. The allotted fund is utilized for various activities conducted according to the academic calendar of events. The activities are planned by the conveners of the programme in association with the student representatives. The organizers of the events submit the bills of expenditure. The entire expenditure made by the institution is audited regularly, quarterly by the Board of Management. A Chartered Accountant appointed by the Board of Management audits the yearly expenditure met by the institution at the end of the financial year. The accounts are audited by the Joint Director of Collegiate Education on behalf of the Government. The office of the Accountant General, Karnataka, Bangalore also carries out the audit of the accounts. In this way the accounts are verified at various levels accounts to confirm whether the funds collected from students in the form of fees is just fully used for students' progress and amount to be remitted to the government and Karnataka University, Dharwad or which our College is affiliated is remitted or not. The institution prepare yearly audited statements and income expenditure statements for the year for which services of the government certified auditors are used.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
kLEs Board of Management	2466881	Furnishing, RO Water purifyer,Building and garden Mainatinance,Conducting college activities
[View File](#)		

6.4.3 – Total corpus fund generated

231500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Board of	Yes	Board of

		Management		Management
Administrative	Yes	Joint Director and Accountant General Office	Yes	Board of Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Give feedback on curriculum Suggessions for Institutional activities The support the institution in conducting extensional activities

6.5.3 – Development programmes for support staff (at least three)

Health Centre facility in the campus Provident fund Employees State Insurance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of Post Graduation in Commerce Increase in the ICT facilities Enhancement in the Alumni contribution towards students scholarship

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Importance of Education to a Girl Child	02/08/2018	14/08/2018	50	30
One day state level workshop on Dare to Soar	22/02/2019	22/02/2019	144	0
International Women's day	08/03/2019	08/03/2019	130	80
District Level Exhibition cum Sale	09/03/2019	09/03/2019	50	10
Felicitation to Women achievers	07/03/2019	07/03/2019	100	120
Importance of Voting	07/03/2019	07/03/2019	120	80

awareness				
Awareness Lecture on Self Safeguarding against Womens' Harassment	12/03/2019	12/03/2019	80	0
Legal Awareness to protect Women rights	08/03/2019	08/03/2019	62	0
Women Entrepreneurship Development Programme	12/03/2019	12/03/2019	70	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Rain water harvesting 2. Save Water awareness programme 3. Plantation Programme 4. Green Audit 5. Hazards of Plastic Usage Programme and Alternatives for Plastic usage 6. Swachh Bharat Abhiyan 7. Construction of Toilets 8. Solar Bulbs 9. LED Bulbs

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	719
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	1
Rest Rooms	Yes	300
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	2
Any other similar facility	Yes	35

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/06/2019	30	Yoga training Programme for the students and localites	Physical and Mental health	63

2018	2	2	06/01/2019	15	Gym facility for students and localites	Physical fitness	28
2018	3	3	30/01/2019	3	Exhibition cum Sale of Women Handicrafts and Homemade products	Prmoting Women Handicraft Industry	100
2018	4	4	16/02/2019	1	Sports meet for Specially challenged children at R.N. Shetty Stadium	Giving joy and confidence	42
2018	5	5	02/08/2019	13	"Shrama Dana" and Donation during the centenary celebration of establishment of Shri Murghamath Hostel, Dharwad	Cleanliness	80
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	15/05/2018	Professional Ethics 75 attendance to the classes is compulsory as per affiliating university norms.If the students attendance is less than 75 such students will not be allowed to appear for the annual exams. All the students should wear uniforms, identity cards issued by the College. The violation of dress code and any acts of misconduct shall result

in disciplinary action. Students involving indiscipline activities bringing outside the college is strictly prohibited. Usage of cell phones disrupt the hearing process. So use of cell phones in the college premises I strictly prohibited. Each students is responsible to know, observe abide by and adhere to the code of conduct. After enrolling in the college, students have to follow the rules and regulations established by the college. The institution displays the code of conduct on the notice board. Human Values: Misusing, destroying or damaging the College Property is strictly prohibited and if there are any such cases, it leads to disciplinary action. Ragging in the campus is strictly prohibited. Harassment/ Assorting is strictly prohibited. Discrimination of students on the basis of caste, creed, economic levels or gender is strictly prohibited. Parents should attend the parents meet. Alumni should attend the Alumni meet.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rashtriya Ekata Divas	31/10/2018	31/10/2018	180
Teachers Day	05/09/2018	05/09/2018	160
Vivekanda Jayanti	12/01/2019	12/01/2019	150
Lingaraj Jayanti	10/01/2019	10/01/2019	120
Gandhi Jayanti	02/10/2018	02/10/2018	140
AIDS Awareness Day	01/12/2018	01/12/2018	125
International Girl Childs Day	11/10/2018	11/10/2018	92

Awareness of responsibility towards Orphans, Senior Citizens Special Children	01/10/2018	01/10/2018	95
Collection of Funds towards Flood Relief Fund	15/09/2018	17/09/2018	110
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain water harvesting 2. Save Water awareness programme 3. Plantation Programme 4. Green Audit 5. Hazards of Plastic Usage Programme and Alternatives for Plastic usage 6. Awareness programme Harmful Effects of Tobacco Consumption 7. Swachh Bharat Abhiyan 8. Solar Bulbs 9. led Bulbs 10. EWaste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice: Blood Donation Camps and Visits to Orphanages and OldAge Homes 2. Goal: To motivate students to take part in Social Services and to prepare them to shoulder their civic responsibilities. 3. The Context: Now a days, the number of accidents and grave health problems are showing exponential trend. Hence, Blood Donation Camps are todays need. The number of residents of Orphanages and OldAge Homes are rapidly increasing and their psychological problems are uncountable. Hence, they are looking forward for some one to take care of them and socialize with them. 4. The Practice: Regular Blood Donation Camps are organized in collaboration with NGO's and Government Health Organization. Periodical visits to Orphanages and OldAge Homes are organized and the essential items and things in need like cloths, fruits, sports items are distributed among the residents to highlight the essence of "Daan Utsav" celebration. 5. Evidence of Success: Since 5 years Blood Donation Camps are our regular Institutions' features and the GO's and NGO's look forward for them. The residents of Orphanage and OldAge Homes await our visits. These acts bring satisfaction to the students, staff and parents. 6. Problems encountered: a. A good number of students are below eligibility level to donate blood. b. Orphanages and OldAge Homes cannot be frequently visited due to time and monitory restrictions. II. Second Best Practice: 1. Title of the practice: Felicitating achievers and "Achievers Talk" for students' motivation. 2. Goal: To encourage students for greater achievements. 3. The Context: In today's Competitive world the students need to be well equipped with all merits, skills and strengths. Hence there is a need to motivate them. The practice of felicitating achievers throws light on the path tread by the achievers and indicates the hazards they have overcome and the efforts they have put in to achieve their goals which intern motivates the students. 4. The Practice: The Top Scorers in Academics, Sports and Cocurricular activities are recognized and felicitates, In collaboration with NGO's Women Achievers in Dharwad city are spotted and felicitated yearly. 5. Evidence of Success: Meritorious and outstanding students in various fields are today aiming at higher goals and keen on sustaining their excellence. The felicitated Women Achievers are happy with our deed. 6. Problems encountered: Quite often monitory constraints hold us back in felicitating a good number of achievers and restricts us for a limited area. Contact Details: Name of the Principal: Pro. V.V. Patil , K.L.E. Society's Shri Mrityunjay Arts and Commerce College, Dharwad580008. Ph.No.:08362442447 Mobile No:9902670572. Email Id: smccollegedharwad@gmail.com.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

https://www.smcollegedharwad.org/best_pract.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution instilled in the name of Shri. Mrityunjay Swamiji of Murughamath, Dharwad, a pious saint, inherits its own distinct human values and spiritual atmosphere. Earlier it was an Educational institution which educated a number of rural students who were sheltered in Shri. Murughamath for their boarding and accommodation. It was an easily affordable and safe place for the rural people to post their children for higher education in urban areas. This initiation lead to a stream of rural students to procure admissions to our college. Our institution is situated at the heart of the city, because of which all the students get a systematic conveyance facility. For the academic year our college strength is 679, with 27 students from urban,with the remaining 73 from rural background. It consists of 56 of boys and 44 of Girls, among them 6 were only GM and the rest comprised of 8 SC, 6 ST, 6 Cat1 and 74 OBC. This admitted data implies that we need to cater to the needs of a large sector of socially backward group of students who are also from rural areas. Hence our efforts are specially diverted to uplift the students who are usually very poor in communication, basic mathematics not exposed to the urban environment and are less motivated towards achieving higher aspirations in life. During the first fortnight of the academic year the students are made comfortable with the college atmosphere in orientation programme. They are made aware of all the facilities to provided to them, about the learned and caring staff and also about the vision of the institution. Further in due course they are motivated to enroll themselves in soft skill development courses, career oriented programmes. The teachers guide the students to participate in seminar, workshops and students projects, Industrial visits. The students council is framed of student secretaries, who are entrusted with various associations and committees. They actively participate in organizing special activities. A platform is frequently provided for them to become speakers, to compere programmes, for event managements. The NSS, YRCU and SCOUTS and GUIDES wings in collaboration with GOs and NGOs organize community oriented programs, extension activities, natural resources preservations campaigns, and programs to help the affected people during calamities. . Blood Donation camp is a regular feature of our institution.. It also helps the students to enhance their brotherhood and harmonious relationship among all castes and creeds of the society. As a result, we rarely find any activities of sexual harassment and grievances creating activities in the premises. This better half of our college was observed by the members of the sexual harassment and grievance redressal cell during its timely surveys. Along with curricular activities, sports events are organized and students are promoted to enthusiastically participate in the University / State / National Level Events. Which resulted in 10 University Blues in various sports events with 02 women blues among them. In this way our institution strives hard from all angles to uplift the rural students.

Provide the weblink of the institution

https://www.smcollegedharwad.org/inst_dist.pdf

8.Future Plans of Actions for Next Academic Year

To review and discuss the revise syllabus of subjects in which there is revision of syllabus by organizing workshops for concerned subject teachers at University Level. To organize a good number of Seminars, Workshops and Training Programmes in accordance with current topics like Voters Awareness, Women Empowerment, EntrepreneurshipDevelopment, Literature Enrichment, Art and Cultural Development

Programmes. To uplift the efficiency of Administrative Staff by organizing workshops in their concerned fields like maintenance of Accounts and Audits, Salary Register, HRMS, Admission Documents etc. To organize workshops for teachers in association with Government organizations like NAAC, UGC, HRD, CEDOC etc to update them in various relevant topics. To introduce and inculcate research activities among students by guiding them to take up student projects. To encourage staff to participate/ present / publish papers in research oriented seminars/ conferences / Journals. To organize value and need based Certificate courses like English Language Improvement programme(ELIP), Basic Mathematics, Soft Skill Development, Competitive Exams Training etc. To organize placement drives and campus interviews in association with other organizations. To enhance leadershipqualities among students by organizing special lectures, and involving student council members and other students in organizing and conducting various programmes at College, Inter College, and University Levels. To strengthen and support sports activities by encouraging students to participate in tournaments at various levels and also to conduct University Level Sports Tournaments. To motivate students to involve and improve their academic performance by interacting and sharing their problems with mentors, participating in Bridge Courses and remedial class and Fast learners supportive activities. To create awareness among students regarding social problems like illiteracy, danger of illhealth, unemployment, increasing pollution, nondegenerative plastic usage, wastage of water and power etc. To generate care and concern for children with special needs by organizing special sports meet for them. To prepare students to shoulder social responsibilities by mingling with Orphansand OldAge people at their Orphanages and OldAge Homes respectively. To motivate good number of students for Blood Donation in Blood Donation Camps. This is a regular yearly feature of our institution. To uplift Human Values by celebrating Vivekanand Jayanti, "SadbhavanaDinacharane", Celebrating Jayanties of renowned leaders, Eco friendly activities like "Save Water Campaign, Enhancing Greenery around by plantation of samplings, Usage of Low power consumption LED bulbs etc. To maintain physical and spiritual health and also our culture by practicing Yoga. To organize Gender Equality Programmes like Skill Development Programmes for Women, Women Entrepreneurship development, Legal Awareness for Women programmes, creating awareness regarding financial schemes available and Banking Usage for Women. To take measures to avoid Women Sexual Harassment and ragging in the College premises. To provide more health care facilities for students.